

**SOUTHAMPTON WEST TABLE TENNIS CLUB  
(Established 2000)**

**CLUB RULES**

1. The name of the club shall be **Southampton West Table Tennis Club**.
2. The purpose of the club shall be to encourage the playing of table tennis through coaching, organised playing groups and competitions.
3. Application for membership to the club must be made to the Club Secretary for consideration by the executive committee.  
The executive committee shall have the power to grant honorary membership of the club to any person involved with the management of the club.
4. The affairs of the club shall be administered by the executive committee.
5. The executive committee shall consist of a President, Chairman, Secretary, Treasurer and non-executive members to the total of six.
6. The executive committee shall have the power to delegate such matters as it shall deem fit to a sub-committee; the members of which shall be appointed by the executive committee at its discretion.
7. All officers of the club shall be elected annually at an Annual General Meeting.
8. Nominations for the post of any officer or non-executive committee member must be received by the secretary not less than seven days prior to the date of the Annual General Meeting.
9. All retiring officers shall be eligible for re-election, and shall be considered as having been nominated unless the secretary is notified to the contrary.
10. The non-executive members of the committee shall be elected by a majority vote at the Annual General Meeting.
11. Any casual vacancy on the committee may be filled by an appointment made by the executive committee.
12. A quorum for a committee meeting shall be three members.  
A quorum for a general meeting shall be a fifth of the members entitled to vote at such a meeting
13. An Annual General Meeting shall be held in June of each year, at such time and place as executive committee may decide. Every member of the club shall be notified of the time, date and place at which the Annual General Meeting is to be held, at least fourteen days beforehand, and such notification shall invite nominations for the posts of President, Chairman, Treasurer, Secretary and non-executive members to a total of six.
14. All members of the club shall be entitled to vote at the Annual General Meeting, and at an Extra-Ordinary Meeting.

15. The business to be conducted at an Annual General Meeting shall be:-
  - (a) To receive the Secretary's report for the preceding year.
  - (b) To receive the Treasurer's report for the preceding year.
  - (c) To elect the Officers and non-executive committee members for the ensuring year.
  - (d) To consider any matter affecting the club, of which due notice has been given to the secretary at least seven days prior to the date of the Annual General Meeting.
16. An Extra-Ordinary or Special General Meeting of the club shall be convened upon receipt by the Secretary of a request signed by not less than fifty percent of the members. Such a request shall specify the business to be conducted at such a meeting; and upon such a request being received by the Secretary, seven days notice of such a meeting shall be confined to the objects or resolution contained on the request.
17. The executive committee shall meet whenever necessary to conduct the business of the club, or upon receipt by the Secretary of a request signed by not less than three members of the committee. Any such request shall state the purpose for which the meeting is required, but the business of such a meeting need not necessarily be confined specifically to that purpose.
18. The subscriptions of the club shall be as follows:
  - (a) Players who are representing the club in the STTA evening league will pay an annual subscription to cover the cost of registration fees, hire of playing facilities etc. The executive committee shall advise players of the annual cost.
  - (b) Subscription for group coaching shall be collected weekly or per school term at the coaches discretion.
  - (c) The subscriptions of the club shall be altered at any time at the discretion of the executive committee.
19. Accounts shall be made up to the 30<sup>th</sup> May in every year, and shall be audited by the honorary auditors appointed at the previous Annual General Meeting.
20. The club colours shall be Jade shirts and black shorts or skirts.
21. The executive committee shall be empowered to make such by-laws as it may consider necessary for the well being of the club. Such by-laws shall be binding on all members until the next Annual General Meeting of the club: at which time they shall be submitted for confirmation, and if so confirmed shall become part of the club rules.  
Details of such by-laws shall be circulated to all members with the notice convening the Annual General Meeting.
22. No rule of the club shall be altered except at a General Meeting. Any proposal to do so must be approved by over fifty percent of those present and entitled to vote at an Annual General Meeting before becoming part of the club rules.
23. The interpretation of the rules of the club is vested absolutely in the executive committee.
24. These rules, and any by-laws hitherto, shall be binding on all members, whether they shall have received a copy or not.
25. In the event of the winding up or dissolution of the club, any surplus assets remaining after the discharge of liabilities shall be donated to a children's charity nominated by the executive committee.